

WORK-STUDY JOB DESCRIPTION FORM 2025-2026

| Number of positions | | | | |
|---------------------------------------|------------------------------|----------|--------|-------|
| Date Received | Dept. Code_ | | Fund | |
| ********* | *************** For Office U | | ****** | ***** |
| Hours: | | | | |
| Days: Monday Tuesday | Wednesday | Thursday | Friday | |
| Preferred work schedule: | | | | |
| Total hours per week: | | | | |
| Phone number: | | | | |
| Contact Supervisor: | | | | |
| | | | | |
| Job duties/Description: | | | | |
| Tab disting/Decements | | | | |
| | | | | |
| | | | | |
| Job skills and qualifications require | d: | | | |
| Address: | | | | |
| Employment site: | | | | |
| Agency: | | | | |
| Pay Rate: \$ <u>16.50/hr</u> . | | | | |
| Job title: Student Assistant/ | | | | |