

**Continuous Accreditation Readiness Team (CART) Meeting, 10:00 a.m. (Friday, November 18, 2022)**

Generated by Linda Amidon on Monday, January 30, 2023

**Draft Until Approved**

	Voting Members		Consultants
	Vice President – Academic Services (CIO/ALO): Dave Drury		Superintendent/President: Dr. Lennor Johnson
X	Dept. Chair – BSS: Austen Thelen		Vice President – Student Services & Equity: Victor Torres
	Dept. Chair – BUS: Andres Martinez		Vice President – Administrative Services: Cesar Vega
X	Dept. Chair – ENGL: Dr. Michael Heumann	X	Dean – Arts, Letters & Learning Services: Betsy Lane
X	Dept. Chair – ESL: Dr. Sydney Rice		Dean – Economic & Workforce Development: Efrain Silva
X	Dept. Chair – EWS: Andrew Robinson	X	Dean – Health & Public Safety: Gail Warmer
X	Dept. Chair – HUM: Carol Hegarty	X	Dean – Math & Science: Dr. Cuauhtemoc Carboni
X	Dept. Chair – ITEC: Jose Velasquez		Dean – Student Services and Special Projects: Alexis Villa
X	Dept. Chair – MATH/ENGR: Jill Nelipovich		Dean – Student Affairs & Enrollment Services: Dr. James Dalske
X	Dept. Chair – Science: Dr. Daniel Gilison	X	Director of Fiscal Services: Stacey Browning
X	Dept. Chair – WLSC: Dr. Melani Guinn (Interim)		Institutional Researcher: Jose Carrillo
X	Program Review Committee (PRC) Chair: __ J. Carrillo/ X D. Gilison		Distance Education Coordinator: Xochitl Tirado
X	IEDC Chair: J. Carrillo/S. Rice		Student Learning Outcomes Coordinator: Kevin Howell
	Academic Senate Representative:		CTA Representative: Norma Nuñez
	Counseling Representative: Roxanne Morales	X	Visitor: Daniel Hernandez, Educational Tech Specialist
	Human Resources Representative: Clint Dougherty		
	Administrative Services Representative: Stacey Browning		
	ASG Representative: Katherine Montañó	X	Accreditation Coordinator: Dr. Jia Sun
	ASG Representative: Alvaro Medina	X	Recorder: Linda Amidon

**A. Call to Order**

- CART Co-Chair Jia Sun called the regular meeting of the Continuous Accreditation Readiness Team to order at 10:06 a.m.

**B. Approval of Minutes****Action, Minutes: 1. Approval of October 21, 2022, Minutes**

- M/S Gilison/Rice: To approve the minutes of October 21, 2022, meeting as presented.
- Final Action: Motion carries.

**C. Update/Reports****Action, Discussion, Information: 1. ACCJC Midterm Report - Second Read**

- M/S Robinson/Rice: To approve the ACCJC Midterm Report.
- Final Action: Motion carries.

- J. Sun presented a draft of the Midterm Report for a second reading and vote and remarked as follows:

- the writing of the report is basically done, and the report is pretty much in its final form
- some last minute evidence collection, editing, and reformatting is taking place
- thanked everyone that helped with the report
- we are on track with the approvals by the participatory governance committees:
  - the report was presented to the board on November 16, 2022, for a first read; the board thanked all that worked on the report
  - the report will be presented to ICC, IEDC, and Academic Senate for a second read in December
  - the report will be presented to the board for a second read and approval in the spring (February 15, 2023 meeting)

**D. Information/Discussion****Discussion, Information: 1. Draft 2024 ACCJC Standards**

- J. Sun lead review of the Draft 2024 Accreditation Standards. He stated the purpose of the review is to determine how the standards apply to IVC, identify evidence and the committees and individuals we would contact for evidence;

- Committee members identified possible evidence and contributing parties:

- Standard 1 #4: *The institution holds itself accountable for achieving its mission and goals, and for closing opportunity gaps. It regularly reviews relevant, meaningfully disaggregated qualitative and quantitative data to evaluate its progress and inform planning, improvement, and innovation.*
  - Evidence:
    - ISS Task Force notes, recommendations
    - OAC Institutional Learning Outcomes (ILO) survey of graduates
    - Athletics Dept. annual Pacific Coast Athletic Conference (PCAC) program review/report
    - academic program reviews showing changes made based on SLO data
    - service area outcomes and program reviews