

that Humanities department faculty had been operating under this direction up until there were issues with SPOL. Last spring, Chair Hegarty informed SLO Coordinator Howell that she wanted to get caught up on outcomes assessment and she was instructed not to do so. She expressed concern regarding the mixed messages.

- Dr. Patterson noted that IVC's closing the loop process does not align with ACCJC's definition of closing the loop.
  - Dr. Patterson proposed that at its next meeting CART take action on ACCJC Recommendation 1 and Recommendation 2, as related to the outcomes assessment process, as follows:
    - 1) Make a recommendation to clarify the standard where one SLO for a course is assessed every year in the three-year cycle (Recommendation 1).
    - 2) Make a recommendation that the learning outcomes assessment cycle process be evaluated (Recommendation 2).
- (b) CART Recommendations to Outcomes & Assessment Committee
- This item was postponed as a quorum was not present.
2. Recommendation 2 re: Evaluation of Processes and Systems Across Campus (CART Goal 1)
- (a) Update on Actions Since Last Meeting
- Dr. Patterson provided background related to Recommendation 2:
    - 1) The college was found to be inconsistent in evaluating its processes and systems. In April 2019, CART started a list of processes to be evaluated which included accreditation processes, program review processes, annual review of Strategic Educational Master Plan, and SLOs. In addition, CART set a goal to work with Director of Institutional Research Jose Carrillo on institution-set standards. To that end, CART evaluated the ISER development process, and SEMPC evaluated the program review process before the end of 2018-2019. More recently, a presentation on institution-set standards was made to the Academic Senate. The coordinating council ad hoc committee has identified additional processes and systems (see discussion below).
    - 2) CART has been discussing the concept for a coordinating council. This recommendation was made as a result of the evaluation team's recommendation that the college improve communications on campus and with the community.
  - Dr. Patterson reported that an ad hoc committee met yesterday and discussed who should be on the coordinating council and the council's function. The committee was composed of Dr. Patterson, ASG President Moises Hernandez, College Council Chair Melody Chronister, Academic Senate representative Temo Carboni, and Administrative representative Dave Drury. The committee proposed that one rep from each of College Council, ASG, Academic Senate, and President's Cabinet – identified as the legislative bodies of the college – would meet as a group to discuss how they are receiving the self-evaluations from their subcommittees, and how they are evaluating their subcommittees. This would show that the college is looking at committee processes. In addition, there is some discussion that takes place at President's Cabinet meetings that needs to be documented, as President's Cabinet has committees that report to it.
  - The ad hoc committee had also identified additional processes and systems to evaluate. Dr. Patterson presented to CART members the updated list, which now includes: Program review, Strategic Educational Master Plan, ISER/Accreditation, SLO assessment cycle, institution-set standards, campus hour, schedule development, enhanced budget request process, employee evaluation processes, catalog development, coordination of committees and annual bylaws reviews, elections, funding requests, and facilities planning processes.
  - CART members identified the committees/groups/individuals that would conduct the evaluations of each of the processes.
  - EWS Department Chair Robinson commented that Pacific Coast Athletic Conference officials conducted a follow-up site visit based on the college's athletics program self-study and made recommendations related to athletics facilities and personnel (i.e., athletic trainer).
- (b) CART Recommendations to President's Cabinet
- This item was postponed as a quorum was not present.
3. Deep Dive Campus Forum re Recommendation 2 (CART Goal 3)
- (a) Set Tentative Date(s)
- This item was postponed to the next meeting.
4. CART Goal 2 re Institution-Set Standards
- (a) Update on Actions Since Last Meeting
- On October 16, 2019, Dr. Patterson made a presentation to the Academic Senate on institution-set standards. He will continue to work with Director Carrillo on this subject.
- (b) CART Recommendation to Academic Senate
- This item was postponed as a quorum was not present.