

OUTCOMES AND ASSESSMENT MEETING - October 12, 2021, 2:00pm**Members Present:**

Kevin Howell
 Kathy Rodriguez
 Pearlie Baluyut
 Rosalba Jepson
 Valeria Hernandez (ASG Representative)
 Romano Sanchez-Dominguez

Absent:

Betsy Lane
 Patrick Kjellander
 Yolanda Catano
 Jill Kitzmiller
 Carmen Bravo

Visitors:

Christina Tafoya
 Jennifer Lopez
 Daniel Ortiz

Recorder:

Dixie Krimm

1. Opening of the Meeting

A. Call to order- Kevin called the meeting to order at 2:03 pm

2. Action Item

A. Approval of Minutes - May 11, 2021
 M/S/C (Romano Sanchez-Dominguez/Pearlie Baluyut) to approve the minutes of September 14, 2021. Motion carried.

3. Discussion Item**A. Assessment Collection Process**

- Update to the formal process for collecting all assessment outcome data.
- Recommendation is to state that any currently approved platform used by Imperial Valley College will be used to submit assessment data.
- The system houses the forms and process that is to be used by all faculty full and part-time that are required to complete the assessment process according to 10+1.

For Reference:

Excerpt from May 5, 2021 Academic Senate Meeting:**1. First Read: SLO Form - Kevin Howell**

(M/S Allyn Leon/Hope Davis/tabled) to review the SLO Form. (Tabled in order to request final approval vote)

- Canvas form for three-year cycle that follows with the comprehensive program review, the flow chart is on the website
- The closing of the loop form which was previously used in SPOL was reviewed; to provide for a more user-friendly experience
- These processes are being brought forward to be approved as the formal process for collecting and assessing outcomes
- This is the form and process that is to be used by all faculty full and part-time that are required to complete the assessment process

Senate President Epps to table the first motion and request final approval motion:

(M/S/C Jia Sun/Veronica Soto) to approve the SLO Form as presented. Motion carried.

4. Information Items**A. Membership Update**

Current Committee Composition:

SLO Coordinator and Administrative co-chairs (Kevin and Betsy)

Academic Senate appointees from each division on campus

- Arts and Letters (2) – Romano and Pearlie
- Math and Science (2) – Jill and Patrick
- Economic and Workforce Development (2) – VACANT
- Health and Public Safety Division (2) – Carmen, Rosalba, and Kathy
- Counseling (3-4) - VACANT (Recommendation - Jennifer Lopez)
- Student Affairs & Enrollment Services - VACANT
- Library/Instructional Resources (1) - Helena
- one Adjunct Instructor - VACANT

One dean from Student Services - VACANT

One dean from Academic Affairs - Betsy Lane

One representative from Institutional Effectiveness - Yolanda

One Classified employee - Dixie

One Confidential Employee
One ASG representative (non-voting) (Valeria Hernandez)

Members were asked to reach out to faculty where there are vacancies to encourage participation. Jennifer Lopez attended as a guest but will put forward a formal request to be an official member of the committee.

B. Update on SLOs, PLOs, and SAOs

- There are still 78 SLOs due for Spring; department chairs have been contacted.
- There are around 12 programs that will be working on PLO assessment.
- If a department had SAOs in the past they will continue to assess, if it is the first time then the SAOs need to be developed.
- Next step is sending out Fall 21 assignments due Spring 22.

C. Nuventive Update

- Kevin displayed Nuventive enhancement to show analytics by department.
- Review of how assignments are sent out to faculty; a video is also included with the assignment request to assist faculty in submitting the information.
- Program Learning Outcomes will be mapped in Nuventive
- For closing of the loop if the submission is completed and edits need to be made by the faculty member, the information needs to be sent to Kevin for input.
- Kevin will email the videos to committee members so that they can help other faculty when needed.

5. Next Meeting

A. Next meeting - Tuesday, November 9, 2021 2:00 pm

- Kevin will work on the handbook and bring to the November 9th meeting.

6. Adjournment

The meeting adjourned at 2:42 pm

In accordance with the Ralph M. Brown Act and SB 751, minutes of the IVC Outcomes and Assessment Committee record the votes of all committee members as follows:

- (1) Members recorded as absent are presumed not to have voted;
- (2) the names of members voting in the minority or abstaining are recorded;
- (3) all other members are presumed to have voted in the majority.