



Agenda Item Details

Meeting Jul 18, 2018 - Board of Trustees, Regular Meeting, 6:00 p.m.

Category 11. STUDENT SERVICES

Subject 11.2 Resolution 17899: Destruction of Records

Type Action

Fiscal Impact No

BE IT RESOLVED that the Board approves the recommendation of the Director of Admissions & Records, Interim Vice President for Student Services, and the consent of the Superintendent/President to dispose of the following Class 3 Records:

DOCUMENT	YEAR ORIGINATED
Final Grades, Box #1	Fall 2000, Spring 2001
Final Grades, Box #2	Spring 2001
Final Grades, Box #3	Spring 2001
Final Grades, Box #4	Summer 2001
Final Grades, Box #5	Winter 2009, Fall 2011
Final Grades, Box #6	Fall 2012, Spring 2012
Opening Day Rosters, Box #134	Spring 2007, Fall 2007, Fall 2008
Census Roster/Open Day Roster Box #136	Fall 2013, Spring 2013

BE IT FURTHER RESOLVED that these records have been scanned and have met the retention period requirements of Sections 59023 through 59026 of the Title V Administrative Code, and therefore the District has no further need to retain these hard-copy records.

Motion & Voting

Resolution 17899: Destruction of Records

Motion by Steve Taylor, second by Louis Wong.

Final Resolution: Motion Carries

Yes: Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong, Mark Edney