

## Transfer Credit

Imperial Valley College grants credit for lower division units earned at regionally accredited institutions. All lower division courses attempted at accredited institutions attended are part of the student's unit and GPA calculation. Only courses excluded by the sending institution may be excluded from a student's GPA and unit count. The evaluative symbols used by the sending institution are honored in the GPA and unit calculation. Duplicate courses are part of the academic record and are included in the GPA calculation, however the duplicate credit is excluded from the unit total. Official transcripts from all institutions attended must be on file and evaluated by the Admissions and Records Office before a student may receive a degree, certificate or general education certification from Imperial Valley College.

To be considered for transfer credit, students must provide official transcripts to the IVC Admissions and Records Office from each institution where courses were taken. Official transcripts may be provided electronically, directly mailed to the institution or in person by presenting an official transcript in an unopened envelope sealed by the college/university. Transcripts that have been opened by anyone other than an IVC official will not be considered official and will not be evaluated. Students should arrange for official transcripts to be received as soon as possible after enrollment. An official evaluation to determine the applicability of courses to IVC degree or certificate requirements is essential for effective advisement.

Questions regarding specific courses for which a student is seeking transfer credit should be addressed to the Counseling Center or Transfer Center at IVC.

### Credit for Upper Division Course Work

Transfer credit for upper division courses completed at a four-year college or university will not be granted unless an equivalent course is offered at IVC. To be considered, students must complete a student petition requiring the recommendation of the instructor, the Department Chair and the Dean of the appropriate academic subject area.

### Credit for Correspondence and Extension Courses

Students may petition to be awarded a maximum of six transfer units for courses completed through correspondence or an extension program. Only lower division courses from regionally accredited institutions will be considered. These units will be applied toward IVC degree or certificate requirements as appropriate.

### Credit for Military Service

Students who complete at least 180 days of active duty including basic training may receive credit for HE 100 (2.0 units) and PE 110 (2.0 units). Instructions for obtaining the credit will be provided by the Veterans Coordinator in the Financial Aid Office. A copy of the DD214 is required.

Up to a maximum of 12.0 additional units may be awarded for work completed successfully in military service schools beyond basic training as recommended by the American Council on Education in the Guide to the Evaluation of Educational Experiences in the Armed Services.

Students must provide a copy of the DD214 or military service school transcript with a petition for evaluation of military service.

A maximum of 16.0 units will be granted for military service including two (2.0) units each for HE 100 and PE 110, and up to 12.0 additional units for service schools/training completed.

### Credit for Advanced Placement (AP) Examinations

Credit will be granted for scores of 3, 4, or 5 on exams of the Advanced Placement Program of the College Entrance Examination Board (CEEB) as listed below. Official transcripts sent directly from the CEEB to the Admissions and Records Office is required.

Credit toward an IVC associate's degree (AA/AS or AA-T/AS-T) will be granted according to the chart below. Credit will be granted only after students are enrolled in classes at IVC. After credit has been awarded, if students successfully complete the same course(s) for which they were granted AP credit, the AP credit will be removed from their transcript. Credit cannot be earned twice for the same course.

Credit for AP exams differs at each university, there is no guarantee transfer institutions will grant credit in a manner identical to Imperial Valley College. Transfer students must consult the University catalog to determine how AP exam credit will be awarded.

### Credit for College Level Examination Program (CLEP)

Imperial Valley College does not accept the College Level Examination Program (CLEP) as a waiver for the English Placement examination or for credit for General Examinations.

Subject Examination: Each academic department of the college may or may not recognize the Subject Examination if a single examination measures the competency associated with the successful completion of a specific Imperial Valley College course. Generally, however, specific course credit by examination will be attained through the Credit by Examination—Specific Course Credit Policy.

## 2018-19 IMPERIAL VALLEY COLLEGE (IVC) ADVANCED PLACEMENT (AP) CHART

Students may earn college credit using Advanced Placement (AP) exams with scores of 3, 4, or 5. AP credit can be used to fulfill IGETC, CSU GE, AA-/AS-T, and A.A./A.S. general education (GE) and/or major requirements. In order to earn college credit, students must send an official AP Score Report from The College Board to the IVC Admissions and Records Office. AP Score Reports are requested online at <https://ap.score.collegeboard.org/scores/>.  
**Course credit and units granted at Imperial Valley College may differ from course credit and units granted by a transfer institution.**

AP EXAMINATION	IVC Course and/or Unit Award	IVC AA/AS General Education	CSU GE Area & Units Awarded	CSU – Units Earned Toward Transfer	IGETC Area & Units Awarded	UC - Units Earned Toward Transfer
Art History	No Course Equivalency 3 semester units	Humanities	Area C1 or C2 3 semester units	6.0	Area 3A or 3B 3 semester units	8 quarter/5.3 semester units
Biology	BIOL 100 4 semester units	Natural Science	Area B2 and B3 4 semester units	6.0	Area 5B (with lab) 4 semester units	8 quarter/5.3 semester units
Calculus AB	Score of 3 - MATH 190 Score of 4 or 5 - MATH 192 4 semester units	Language & Rationality	Area B4 3 semester units	3.0 <sup>1</sup>	Area 2A 3 semester units	4 quarter/2.7 semester units <sup>2</sup>
Calculus BC	Score of 3 - MATH 192 4 semester units	Language & Rationality	Area B4 3 semester units	6.0 <sup>1</sup>	Area 2A 3 semester units	8 quarter/5.3 semester units <sup>2</sup>
Calculus BC/AB Subscore	Score of 4 or 5 - MATH 192 & MATH 194 8 semester units	Language & Rationality	Area B4 3 semester units	3.0 <sup>1</sup>	Area 2A 3 semester units	8 quarter/5.3 semester units <sup>2</sup>
<b>AP CALCULUS EXAM LIMITATIONS</b>				<b><sup>1</sup> Only one exam may be used</b>		<b><sup>2</sup> Maximum credit 8 quarter/5.3 semester units</b>
Chemistry	Score of 3 or 4 - CHEM 100 4 semester units	Natural Science	Area B1 and B3 4 semester units	6.0	Area 5A (with lab) 4 semester units	8 quarter/5.3 semester units
Chinese Language & Culture	Score of 5 - CHEM 200 5 semester units	Humanities	Area C2 3 semester units	6.0	Area 3B and 6A 3 semester units	8 quarter/5.3 semester units
Comparative Government & Politics	No Course Equivalency 3 semester units	Social/Behavioral Sciences	Area D8 3 semester units	3.0	Area 4H 3 semester units	4 quarter/2.7 semester units
Computer Science A	Score of 3 - No Course Equivalency 3 semester units	Language & Rationality	N/A	3.0 <sup>1</sup>	N/A	2 quarter/1.3 semester units
Computer Science Principles	Score of 4 or 5 - CS 221 3 semester units	N/A	Area B4 3 semester units	6.0	N/A	8 quarter/5.3 semester units
<b>AP CALCULUS AND COMPUTER SCIENCE EXAM LIMITATIONS</b>				<b><sup>1</sup> Only one exam may be used</b>		
English Language & Composition	No Course Equivalency 3 semester units	Language and Rationality	Area A2 3 semester units	6.0	Area 1A 3 semester units	8 quarter/5.3 semester units <sup>3</sup>
English Literature & Composition	Score of 3 or 4 - ENGL 110 4 semester units	Language & Rationality and Humanities	Area A2 and C2 6 semester units	6.0	Area 1A or 3B 3 semester units	8 quarter/5.3 semester units <sup>3</sup>
<b>AP ENGLISH EXAM LIMITATIONS</b>	Score of 5 - ENGL 110 and 201 *7 semester units					<b><sup>3</sup> Maximum credit 8 quarter/5.3 semester units</b>
Environmental Science	ENGL 110 and 102 *7 semester units	Natural Science	Area B1 and B3 4 semester units	4.0	Area 5A (with lab) 3 semester units	4 quarter/2.7 semester units
European History	Score of 3 - HIST 110 3 semester units	Score of 3 - Social/Behavioral Sciences or Humanities	Area C2 or D6 3 semester units	6.0	Area 3B or 4F 3 semester units	8 quarter/5.3 semester units
French Language & Culture	Score of 4 or 5 - HIST 110 and 111 6 semester units	Score of 4 or 5 - Social/Behavioral Sciences and Humanities	Area C2 3 semester units	6.0	Area 3B and 6A 3 semester units	8 quarter/5.3 semester units
German Language & Culture	Score of 3 - FREN 201 5 semester units	Humanities	Area C2 3 semester units	6.0	Area 3B and 6A 3 semester units	8 quarter/5.3 semester units
Human Geography	Score of 4 or 5 - FREN 211 5 semester units	Humanities	Area C2 3 semester units	6.0	Area 3B and 6A 3 semester units	8 quarter/5.3 semester units
	No Course Equivalency 3 semester units	Social/Behavioral Sciences	Area D5 3 semester units	3.0	Area 4E 3 semester units	4 quarter/2.7 semester units
	GEOG 102 3 semester units					

**2018-19 IMPERIAL VALLEY COLLEGE (IVC) ADVANCED PLACEMENT (AP) CHART**

AP EXAMINATION	IVC Course and/or Unit Award	IVC AA/AS General Education	CSU GE Area & Units Awarded	CSU – Units Earned Toward Transfer	IGETC Area & Units Awarded	UC- Units Earned Toward Transfer
Italian Language & Culture	No Course Equivalency 3 semester units	Humanities	Area C2 3 semester units	6.0	Area 3B and 6A 3 semester units	8 quarter/5.3 semester units
Japanese Language & Culture	No Course Equivalency 3 semester units	Humanities	Area C2 3 semester units	6.0	Area 3B and 6A 3 semester units	8 quarter/5.3 semester units
Latin	No Course Equivalency 3 semester units	Humanities	Area C2 3 semester units	6.0	Area 3B and 6A 3 semester units	8 quarter/5.3 semester units
Macroeconomics	ECON 102 3 semester units	Social/Behavioral Sciences	Area D2 3 semester units	3.0	Area 4B 3 semester units	4 quarter/2.7 semester units
Microeconomics	ECON 101 3 semester units	Social/Behavioral Sciences	Area D2 3 semester units	3.0	Area 4B 3 semester units	4 quarter/2.7 semester units
Music Theory	No Course Equivalency 3 semester units	Humanities	N/A	6.0	N/A	8 quarter/5.3 semester units
Physics 1	No Course Equivalency 4 semester units	Natural Science	Area B1 and B3 4 semester units <sup>4</sup>	4.0 <sup>5</sup>	Area 5A (with lab) 4 semester units	8 quarter/5.3 semester units <sup>6</sup>
Physics 2	No Course Equivalency 4 semester units	Natural Science	Area B1 and B3 4 semester units <sup>4</sup>	4.0 <sup>5</sup>	Area 5A (with lab) 4 semester units	8 quarter/5.3 semester units <sup>6</sup>
Physics C: Mechanics	PHYS 200 4 semester units	Natural Science	Area B1 and B3 4 semester units <sup>4</sup>	4.0 <sup>5</sup>	Area 5A (with lab) 3 semester units	4 quarter/2.7 semester units <sup>6</sup>
Physics C: Electricity & Magnetism	PHYS 202 4 semester units	Natural Science	Area B1 and B3 4 semester units <sup>4</sup>	4.0 <sup>5</sup>	Area 5A (with lab) 3 semester units	4 quarter/2.7 semester units <sup>6</sup>
<b>AP PHYSICS EXAM LIMITATIONS</b>			<sup>4</sup> Maximum of 4 semester units	<sup>5</sup> Maximum of 6 semester units		<sup>6</sup> Maximum credit 8 quarter/5.3 semester units
Psychology	PSY 101 3 semester units	Social/Behavioral Sciences	Area D9 3 semester units	3.0	Area 4I 3 semester units	4 quarter/2.7 semester units
Seminar	No Course Equivalency 0 semester units	N/A	N/A	3.0	N/A	N/A
Spanish Language & Culture	Score of 3 - SPAN 200 5 semester units Score of 4 or 5 - SPAN 210 5 semester units	Humanities	Area C2 3 semester units	6.0	Area 3B and 6A 3 semester units	8 quarter/5.3 semester units
Spanish Literature & Culture	No Course Equivalency 3 semester units	Humanities	Area C2 3 semester units	6.0	Area 3B and 6A 3 semester units	8 quarter/5.3 semester units
Statistics	MATH 119 4 semester units	Language & Rationality	Area B4 3 semester units	3.0	Area 2A 3 semester units	4 quarter/2.7 semester units
Studio Art 2D Design	No Course Equivalency 3 semester units	N/A	N/A	3.0	N/A	8 quarter/5.3 semester units <sup>7</sup>
Studio Art 3D Design	No Course Equivalency 3 semester units	N/A	N/A	3.0	N/A	8 quarter/5.3 semester units <sup>7</sup>
Studio Art Drawing	No Course Equivalency 3 semester units	N/A	N/A	3.0	N/A	8 quarter/5.3 semester units <sup>7</sup>
<b>STUDIO ART EXAM LIMITATIONS</b>						<sup>7</sup> Maximum credit 8 quarter/ 5.3 semester units
United States Government & Politics	POLS 102 3 semester units	Social/Behavioral Sciences and American Institutions	Area D8 and US-2 3 semester units	3.0	Area 4H 3 semester units	4 quarter/2.7 semester units
United States History	Score of 3 - HIST 120 3 semester units Score of 4 or 5 - HIST 120 and 121 6 semester units	Social/Behavioral Sciences and American Institutions	Area C2 or D6 and US-1 3 semester units	6.0	Area 3B or 4F 3 semester units	8 quarter/5.3 semester units
World History	Score of 3 - HIST 100 3 semester units Score of 4 or 5 - HIST 100 and 101 6 semester units	Score of 3: Social/Behavioral Sciences or Humanities Score of 4 or 5: Social/Behavioral Sciences and Humanities	Area C2 or D6 3 semester units	6.0	Area 3B or 4F 3 semester units	8 quarter/5.3 semester units

A student earning AP credit and completing an equivalent IVC course will have the unit course credit for the duplicated course deducted prior to the awarding of an associate degree.

The awarding of AP credit for an AA-T/AS-T when an IVC course award is indicated for an exam will follow the IVC course award for the major and the CSU GE or IGETC area. The units earned by the IVC course award will apply toward the required 60 CSU transferable units. When no IVC course award is indicated use the CSU GE or IGETC area and unit award for the general education pattern and the IVC unit award toward the required 60 CSU transferable units.

### Credit for College Level Examination Program (CLEP)

Imperial Valley College (IVC) may award credit for CLEP exams with a minimum score of 50. CLEP credit can be used toward Associate degree general education and unit requirements and CSU admission and general education certification requirements.

Official CLEP transcripts must be sent directly from the College Board to the IVC Admission and Records office in order to receive credit.

IVC will grant a maximum of 15 units of credit toward the IVC associate degree and/or certificate for any combination of CLEP exams completed with an appropriate score. CLEP credit will not be counted toward the 12 unit residency requirement or in any area in

where the student has earned college credit prior to the CLEP exam. IVC does not accept CLEP as a waiver of English or Mathematics assessment. Students are advised to meet with a counselor regarding the use of CLEP in the student education plan.

Students intending to transfer should be aware that CLEP credit may or may not be accepted by other colleges and universities; refer to the university catalog for CLEP credit policy. The University of California currently does not accept CLEP credit therefore it will not be used for Intersegmental General Education Transfer Curriculum (IGETC) certification.

CLEP website: <https://clep.collegeboard.org/>

CLEP EXAM	PASSING SCORE #	IVC GE AREA SEMESTER UNITS AWARDED	IVC GE UNITS AWARDED	IVC ASSOCIATE DEGREE SEMESTER UNITS AWARDED	*CSU MINIMUM ADMISSION SEMESTER UNITS AWARDED	**CSU GEB CERTIFICATION AREA	CSU SEMESTER UNITS TOWARD GE BREADTH CERTIFICATION
American Government	50	Amer. Inst.	3 Units	3 Units	3 Units	Area D8	3 Units
American Literature	50	Area C	3 Units	3 Units	3 Units	Area C2	3 Units
Analyzing & Interpreting Literature	50	N/A	0 Units	3 Units	3 Units	Area C2	3 Units
Biology	50	Area B	3 Units	3 Units	3 Units	Area B2	3 Units – No Lab
Calculus	50	Area A2	3 Units	3 Units	3 Units	Area B4	3 Units
Chemistry	50	Area B	3 Units	3 Units	3 Units	Area B1	3 Units - No Lab
College Algebra	50	Area A2	3 Units	3 Units	3 Units	Area B4	3 Units
College Algebra: Trigonometry	50	Area A2	3 Units	3 Units	3 Units	Area B4	3 Units
College Composition	50	N/A	0 Units	0 Units	0 Units	N/A	0 Units
College Composition Modular	50	N/A	0 Units	0 Units	0 Units	N/A	0 Units
College Mathematics	50	N/A	0 Units	0 Units	0 Units	N/A	0 Units
English Composition: No Essay	50	N/A	0 Units	0 Units	0 Units	N/A	0 Units
English Composition: Essay	50	N/A	0 Units	0 Units	0 Units	N/A	0 Units
Financial Accounting	50	N/A	0 Units	3 Units	3 Units	N/A	0 Units
+French Level I <sup>1</sup>	50	N/A	0 Units	6 Units	6 Units	N/A	0 Units
+French Level II <sup>2</sup>	59	Area C	3 Units	9 Units	9 Units	Area C2	3 Units
Freshman College Composition	50	N/A	0 Units	0 Units	0 Units	N/A	0 Units
+German Level I <sup>1</sup>	50	N/A	0 Units	6 Units	6 Units	N/A	0 Units
+German Level II <sup>2</sup>	60	Area C	3 Units	9 Units	9 Units	Area C2	3 Units
History, United States I	50	N/A	0 Units	0 Units	3 Units	Areas D6 and US-1	3 Units
History, United States II	50	N/A	0 Units	0 Units	3 Units	Areas D6 and US-1	3 Units
Human Growth and Development	50	N/A	0 Units	0 Units	3 Units	Area E	3 Units
Humanities	50	N/A	0 Units	0 Units	3 Units	Area C2	3 Units
Information Systems and Computer Applications	50	Area A2	3 Units	3 Units	3 Units	N/A	0 Units
Introduction to Educational Psychology	50	N/A	0 Units	0 Units	3 Units	N/A	0 Units
Introductory Business Law	50	N/A	0 Units	0 Units	3 Units	N/A	0 Units
Introductory Psychology	50	Area D	3 Units	3 Units	3 Units	Area D9	3 Units
Introductory Sociology	50	Area D	3 Units	3 Units	3 Units	Area D0	3 Units
Natural Sciences	50	Area B	3 Units	3 Units	3 Units	Area B1 or B2 - No Lab	3 Units
Pre-calculus	50	Area A2	3 Units	3 Units	3 Units	Area B4	3 Units
Principles of Accounting	50	N/A	0 Units	0 Units	3 Units	N/A	0 Units
Principles of Macroeconomics	50	Area D	3 Units	3 Units	3 Units	Area D2	3 Units
Principles of Management	50	N/A	0 Units	3 Units	3 Units	N/A	0 Units
Principles of Marketing	50	N/A	0 Units	3 Units	3 Units	N/A	0 Units
Principles of Microeconomics	50	Area D	3 Units	3 Units	3 Units	Area D2	3 Units
Social Sciences and History	50	N/A	0 Units	0	0	N/A	0 Units
+Spanish Level I <sup>1</sup>	50	N/A	0 Units	6 Units	6 Units	N/A	0 Units
+Spanish Level II <sup>2</sup>	63	Area C	3 Units	9 Units	9 Units	Area C2	3 Units
Western Civilization I	50	N/A	0 Units	0 Units	3 Units	Area C2 or D6	3 Units
Western Civilization II	50	N/A	0 Units	0 Units	3 Units	Area D6	3 Units

\* These units count toward eligibility for CSU admission. The units may not apply towards Associate Degrees for Transfer (AD-T) or the baccalaureate degree. The units may not all apply toward certification of the corresponding GE-Breadth area. See Executive Orders 1036 and 1100 for details.

\*\* Areas of GE Breadth (A1 through E) are defined in EO 1100 Areas of American Institutions (US-1 through US-3) are set forth in sections IA and IB of EO 1061, and in assist.org.

+If a student passes more than one CLEP exam in the same language other than English, only one examination may be applied to the baccalaureate. For each exam in a language other than English, a passing score of 50 is considered "Level 1" and earns 6 units of baccalaureate credit; the higher score listed for each test is considered "Level II" and earns additional units of credit and placement in Area C2 of CSU GEB as noted.

### **Credit from Foreign Institutions**

Students seeking evaluation of course work completed at a foreign post-secondary institution must provide a transcript and evaluation completed by an approved evaluation and translation service. Information regarding recommended evaluation service companies is available in the Counseling Center and the Admissions and Records Office.

To be considered for possible transfer credit students must complete the following steps:

1. Meet with a Counselor to review the documentation from the evaluation service. The Counselor will make an initial determination regarding whether any of the courses completed may apply to degree requirements at IVC.
2. If the Counselor determines one or more of the courses might apply to a degree at IVC, complete a Student Petition requesting the Department Chair of each academic department involved evaluate the request. The Counselor will assist in the completion of the petition form and referral to the appropriate Department Chairperson(s) and Dean.
3. Discuss the request for transfer credit with the Department Chair(s). He/she will sign the petition form indicating whether he/she agrees or disagrees with the request. The request is then forwarded to the Dean of that area.
4. If the Dean agrees with the request that credit be granted, the student is to submit the petition, transcript and evaluation from the evaluation service to the Admissions and Records Office for the final, official evaluation.

Courses completed at foreign institutions will not meet general education certification requirements for transfer to either of the California university systems, except to validate the foreign language portion of the certification for the University of California.

### **Foreign Transcripts**

Imperial Valley College does not evaluate foreign transcripts. A student may request the foreign transcript be evaluated by:

International Education Research Foundation, Inc.  
P.O. Box 66940  
Los Angeles, CA 90066  
[www.ierf.org](http://www.ierf.org)

By student petition, Imperial Valley College may accept lower division course work recommended by I. E. R. F. when appropriate for associate degree consideration only.

### **Academic Renewal**

Academic Renewal is a policy to exclude grades of D or F from the calculation of a student's grade point average (GPA), without repeating the courses, because they are not reflective of the student's true academic ability.

If granted, the courses and grades remain on the student's transcript, but are annotated as excluded from the calculation of the GPA due to academic renewal.

Academic renewal applies to grades of D and F only. A maximum of 30 units may be excluded.

Only courses completed at Imperial Valley College (IVC) may be academically renewed by this institution.

Grades of D which have been used to fulfill requirements for a degree or certificate already earned cannot be academically renewed.

Courses for which grades and units have been academically renewed will not be used to meet certificate or degree requirements.

Students may petition for academic renewal one time only; once granted, academic renewal may not be reversed.

Institutions to which students transfer may or may not honor academic renewal granted by IVC.

#### **Requirements**

1. Two or more years must have passed since the last grade requested for academic renewal was earned.
2. One of the following minimum cumulative GPAs must have been earned for all courses taken at all colleges or universities attended since the last grade requested was awarded. All grades and units (including repeats) earned between that term and the date of academic renewal will be used for unit and GPA calculation.

**15 graded semester units\* 3.00 GPA**  
**20 graded semester units\* 2.50 GPA**  
**30 graded semester units\* 2.00 GPA**

\*For Academic Renewal purposes "graded" units do not include marks of W, I, MW, EW or grades of CR, P, NC, NP.

### **Attendance and Administrative Withdrawals**

A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class.

Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.

Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as excused absences.