




**IMPERIAL VALLEY COLLEGE**  
Office of the Superintendent/President

MEMORANDUM

DATE: January 5, 2016

TO: Facilities Committee, College Council, Academic Senate

FROM: Dr. Victor M. Jaime, Ed.D.  
Superintendent/President 

SUBJECT: Campus Moves Update

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Please find an update of President's Cabinet discussion regarding campus moves which occurred on December 17, 2015:

**Career Center:**

New plan for Career Center (1600 Building). CTE Enhancement funds (one-time). Every college in our region will get \$91,000 to be spent by December 30<sup>th</sup> (remodeling, computers, and furniture for the Career Center. In addition, we are going out for Prop 39 funds to do the re-model. With movement of the FA lab from 1600 to 1700 (set to move in October, 2015). Since the eventual use of the 1600 is to be for Admissions and Records, the Career Center move will be temporary. The move back to the 100 building. Construction in 100 Career Center will happen beginning Winter break and continuing until the end of January. The week prior to the spring semester will be the tentative move in timeframe for moving the Career Center back. Budget for the job is \$210,000 for the Career Center and the other construction in the 100 building.

- o *Funding Source: Bond and RDA (not District).*

**100 Building:**

The Board approved the bid to remodel the 100 Building which will now include the Career Center. The work will begin during the Winter break. The areas occupied will be complete by January 4<sup>th</sup> when staff returns. The areas not currently occupied, i.e. VP, SSSP counselors and the new Career Center will still be in progress. The entire 100 building will be complete by the first week of February.

**Financial Aid:**

Financial Aid department has moved to 1700 building. The FA Lab is scheduled to move to 1700 in October, 2015.

**Next Meeting:**

The next meeting is scheduled for Friday, January 22, 2016 at 9:30 a.m. to 11:00 a.m.

Should you have questions, please let me know. Thank you.