UNADOPTED MINUTES

FOR THE REGULAR MEETING OF THE
IMPERIAL COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

Wednesday, February 19, 2014

Location
Administration Board Room, Building 10
380 East Aten Road
Imperial, CA 92251

1. INFORMATION TO THE PUBLIC
Information: 1.1 Information to the Public

2. CALL TO ORDER

Board President Sigmond called the meeting to ORDER at 6:00 p.m.

Procedural: 2.2 Roll Call by Secretary
Board Secretary Jaime announced roll call.

Present:
Area 1 Louis Wong
Area 2 Karla A. Sigmond
Area 3 Jerry D. Hart
Area 4 Rudy Cardenas, Jr.
Area 5 Juanita Salas
Area 6 Romualdo J. Medina

Associated Student Government Representative – Ricardo Ibarra (arrived at 6:03 p.m.)
College Council Representative – Daniel Gilison
Academic Senate Representative – Eric Lehtonen

Absent:
Area 7 Steven M. Taylor

Procedural: 2.3 Pledge of Allegiance
Trustee Wong led the Pledge of Allegiance.

3. PUBLIC COMMENT
Information: 3.1 Instructions to the Public
Academic Senate President Eric Lehtonen spoke regarding a personnel issue in parking and asked that the District conduct its due diligence.

CSEA President Yethel Alonso spoke regarding a personnel issue in parking and asked for an investigation and would like the District to let her know what happened. She also expressed her concern regarding the letter from ACCJC and stated since 2010, CSEA employees have always been willing to help out. She stated there were 151 members in 2010 and all had 16 furlough days that year; the following year in 2011 all steps were frozen and members took 15 furlough days along with losing 17 employees. She stated they have been frozen since 2010 and unfreezing is pending negotiations. She stated they are willing to work with the district in an effort to reach a mutual agreement.

CTA President Eric Jacobson stated he agreed with what had been said regarding the personnel issue that, in his opinion, was handled poorly. He spoke regarding Item 4.1, the letter regarding ACCJC, stating that negotiators addressed the enrollment issues and the letter is factually incorrect and stated he encourages the Board to do a letter stating so. He also welcomed his Political Science 102 students who were in the audience listening to the Board meeting for extra credit and learning.

CTA Negotiator Mary Lofgren offered her assistance in drafting a response to ACCJC.

4. WRITTEN COMMUNICATIONS
Board President Sigmond announced the one written communication.

Information: 4.1 Memo regarding ACCJC: Commission Action Letter on Your Institution (dated February 7, 2014)

5. PRESENTATIONS
Presentation: 5.1 Nursing Presentation by Director Susan Carreon
Director of Nursing & Allied Health Dr. Susan Carreon yielded her time to Helina Hoyt. She presented a PowerPoint entitled IVC & SDSU Nursing Workforce Development February 19, 2014. She reviewed the nursing program and partnership, reviewed overall goals and discussed building an educational pipeline and the importance of having the RN-BS pathway between IVC and SDSU.

Presentation: 5.2 Presentation by Student Support Services Director Dolores Diaz
Student Support Services Director Dolores Diaz spoke and introduced a student Cihara Ercolez Llamas a former Student Support Services student, graduate from Point Loma and Northern Arizona University and currently works at the Calexico Unified School District.

Ciara spoke regarding the support she received from the Student Support Services and stated TRIO works and gave her experience on the program.

Director Diaz stated TRIO works and thanked her students, alumni, and staff.

Presentation: 5.3 ACCJC Follow-Up Presentation by Accreditation Liaison Officer and Vice President Kathy Berry
Accreditation Liaison Officer and Vice President for Academic Services Kathy Berry presented a PowerPoint titled Imperial Valley College Follow-Up Report, Submitted to: Accrediting Commission for Community and Junior Colleges Western Association of Schools and Colleges, March 15, 2014.

She reviewed the updates, work, and recommendations that have taken place since last year's visit. She discussed the responses, the process of approval, and the Commission's action and time table.

Presentation: 5.4 ACCJC Special Report by Accreditation Liaison Officer and Vice President Kathy Berry
Accreditation Liaison Officer and Vice President for Academic Services Kathy Berry presented a PowerPoint titled ACCJC Special Report due to Financial Review, Contact: Dr. Victor Jaime, ED.D. Due: April 15, 2014.

ALO and VP Berry reviewed ACCJC required and progressive reports, accreditation actions, the purpose of the special report and specifics that must be addressed.

6. INFORMATION REPORTS
Report: 6.1 Board Member Reports
Trustee Hart reported the following:

- Attended the Legislative Conference and received good information of what is going on in the state. He stated it appears that the District will be above water.
- He stated that the District has to be careful with finances and not overspend in order to be financially solvent.
- Attended the Foundation meeting and talked about the Marvelous Wonderettes event stating that 3,000 total people viewed the musical.

Trustee Wong reported the following:

- Wanted to know how much money the musical brought. President Jaime stated it was about $5,600 and stated the show cost over $22,000.

Trustee Salas reported the following:

- Attended the Legislative Conference and Effective Trustee Workshop and stated there was a lot of good information imparted regarding the financial state of affairs.
- Trustee Taylor and she attended the SDICCCA meeting and there was discussion regarding the partnership with higher education.
- Announced the Wonderettes was a great event and stated it was an honor to participate on the committee.

Report: 6.2 Associated Student Government Update by ASG President Ricardo Ibarra
Associated Student Government Update by ASG President Ricardo Ibarra reported the following:

- Survey was sent today regarding the mascot.

- Announced the IVC Sweetheart event this Friday and stated everyone was invited.
- Helping out with the health fair next Tuesday.

Trustee Medina asked what the process of changing the mascot entails. ASG President Ibarra stated the committee would recommend an outcome to the Board.

Report: 6.3 Academic Senate Update by AS President Eric Lehtonen
Academic Senate Update by AS President Eric Lehtonen reported the following:

- Announced the Senate met today and two weeks ago.
- Lengthiest discussion was regarding adding a plus or minuses to letter grades. He stated the Senate has looked at the Education Code and it is specific on how it is to be implemented. He stated the Senate is reviewing job descriptions for department chairs and coordinators and stated the Senate has agreed to continue the discussion. He stated the CTA union was awaiting the Senate's response.
- Announced that the ACCJC letter is a golden opportunity for stakeholders to work together.

Information, Report: 6.4 College Council Update by CC Chair Daniel Gilison
College Council Update by CC Chair Daniel Gilison reported the following:

- Three meetings have taken place since the last Board meeting.
- Standing rules that have been approved are: athletics, campus hour, and professional development.
- Action items have included the acceptance of the accreditation report, changing College Council to Shared Consultation, so that it coincides with getting information to the Board.

Report: 6.5 Business Services Update by Vice President for Business Services John Lau
Director of Fiscal Services Carlos Fletes reported the following:

- District is tracking to budget.
- Assumption is that the District will reach full restoration.
- There are still less reserves than from last year.

Report: 6.6 President's Update by Superintendent/President Dr. Victor Jaime
President Jaime presented a PowerPoint titled, Board of Trustees, President's Report, February 19, 2014. He updated the Board on campus activities.

7. DISCUSSION
Discussion: 7.1 Self-Evaluation Discussion and Board Retreat Agenda Items
Board President Sigmond reviewed the self-evaluation and Board Retreat agenda items.

President Jaime stated of paramount importance included the ACCJC and Visioning.

Trustee Hart stated all items are important and stated if another Board Retreat was required, then it should be considered.

Discussion: 7.2 Board Retreat Date
There was discussion regarding the date of the retreat. All Trustees concurred with the date.

Discussion: 7.3 Review of Board Policies for Chapter 4
President Jaime announced the Board Policies for Chapter 4 review and stated that next month they would be on the agenda for adoption.

8. PRESIDENT'S OFFICE
Action, Minutes: 8.1 Approval of Board Minutes for the Regular Meeting of December 11, 2013
Motion by Rudy Cardenas, second by Jerry Hart.
Final Resolution: Motion Carries
Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Louis Wong
Absent: Steven M. Taylor

Action, Minutes: 8.2 Approval of Board Minutes for the Regular Meeting of January 15, 2014
Motion by Rudy Cardenas, second by Jerry Hart.
Final Resolution: Motion Carries
Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Louis Wong
Absent: Steven M. Taylor

Action: 8.3 Resolution No. 15968: Certification of the Institutional Follow-Up Report in Support of Reaffirmation of Accreditation
Motion by Rudy Cardenas, second by Jerry Hart.
Final Resolution: Motion Carries
Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Louis Wong
Absent: Steven M. Taylor

9. BUSINESS SERVICES
Action: 9.1 Resolution No. 15969: Payroll Warrant
Motion by Rudy Cardenas, second by Juanita Salas.
Final Resolution: Motion Carries
Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Louis Wong
Absent: Steven M. Taylor

Action: 9.2 Resolution No. 15970: Purchase Orders
Motion by Rudy Cardenas, second by Juanita Salas.
Final Resolution: Motion Carries
Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Louis Wong
Absent: Steven M. Taylor

Action: 9.3 Resolution No. 15971: Commercial Warrant
Motion by Rudy Cardenas, second by Juanita Salas.
Final Resolution: Motion Carries
Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Louis Wong
Absent: Steven M. Taylor

Action: 9.4 Resolution No. 15972: Quarterly Report
Motion by Rudy Cardenas, second by Juanita Salas.
Final Resolution: Motion Carries
Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Louis Wong
Absent: Steven M. Taylor

Action: 9.5 Resolution No. 15973: Lease of Forklift
Motion by Rudy Cardenas, second by Juanita Salas.
Final Resolution: Motion Carries
Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Louis Wong
Absent: Steven M. Taylor

Action: 9.6 Resolution No. 15974: Replacement of Vans
Motion by Rudy Cardenas, second by Juanita Salas.
Final Resolution: Motion Carries
Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Louis Wong
Absent: Steven M. Taylor

Action: 9.7 Resolution No. 15975: Resolution of the Board of Trustees of the Imperial Community College District Supplementing and Amending Resolution No. 15870 Relating to the Issuance and Sale of General Obligation Bonds, Election of 2010, Series 2014A in Order to Comply with Changes in Law Resulting From Enactment of Assembly Bill 182
Motion by Rudy Cardenas, second by Juanita Salas.
Final Resolution: Motion Carries
Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Louis Wong
Absent: Steven M. Taylor

Action: 9.8 Resolution No. 15976: Board of Trustees of the Imperial Community College District Authorizing the Distribution of an Official Statement in Connection with the Issuance of 2013-14 Mid-Year Tax and Revenue Anticipation Notes and Authorizing the Execution of Necessary Documents and Certificates and Related Actions
Motion by Rudy Cardenas, second by Juanita Salas.
Final Resolution: Motion Carries
Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Louis Wong
Absent: Steven M. Taylor

10. ACADEMIC SERVICES
Action: 10.1 Resolution No. 15977: Ratification of Contract with the Imperial County Workforce Development Board funding a certified Correctional Officer Academy class

Motion by Juanita Salas, second by Jerry Hart.
Final Resolution: Motion Carries
Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Louis Wong
Absent: Steven M. Taylor

11. STUDENT SERVICES, TECHNOLOGY, AND RESEARCH
Action: 11.1 Resolution No. 15978: Solarwinds Annual Maintenance Renewal
Motion by Rudy Cardenas, second by Juanita Salas.
Final Resolution: Motion Carries
Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Louis Wong
Absent: Steven M. Taylor

Action: 11.2 Resolution No. 15979: Foundation for California Community Colleges - Blackboard Student Services Support
Motion by Rudy Cardenas, second by Juanita Salas.
Final Resolution: Motion Carries
Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Louis Wong
Absent: Steven M. Taylor

Action: 11.3 Resolution No. 15980: Out of State Travel for Coordinator Veronica Soto
Motion by Rudy Cardenas, second by Juanita Salas.
Final Resolution: Motion Carries
Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Louis Wong
Absent: Steven M. Taylor

12. CLOSED SESSION
M/S/C Hart/Salas to go into CLOSED SESSION at 7:26 p.m.

Discussion: 12.1 CONFERENCE WITH LABOR NEGOTIATORS
Discussion: 12.2 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

13. OPEN SESSION
M/S/C Hart/Salas to return to OPEN SESSION at 8:15 p.m.
Action: 13.1 Open Session
Motion by Jerry Hart, second by Juanita Salas.
Final Resolution: Motion Carries
Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Louis Wong
Absent: Steven M. Taylor

Discussion: 13.2 Announcement of Final Action
13.1 Information provided.
13.2 Information provided, no action taken.

14. HUMAN RESOURCES
Action: 14.1 Resolution No. 15981: Chief Human Resources Officer (CHRO) Job Description and Recruitment
Motion by Jerry Hart, second by Romualdo Medina.
Final Resolution: Motion Carries
Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Louis Wong
Absent: Steven M. Taylor

Action: 14.2 Resolution No. 15982: Tenure
Motion by Jerry Hart, second by Romualdo Medina.
Final Resolution: Motion Carries
Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Louis Wong
Absent: Steven M. Taylor

Action: 14.3 Resolution No. 15983: Seniority List for all Contract and Regular Faculty for 2013-2014
Motion by Jerry Hart, second by Romualdo Medina.
Final Resolution: Motion Carries
Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Louis Wong
Absent: Steven M. Taylor

Action: 14.4 Resolution No. 15984: Employment of Full-Time, Tenure Track Academic Instructor - Sociology
Motion by Jerry Hart, second by Romualdo Medina.
Final Resolution: Motion Carries
Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Louis Wong

Absent: Steven M. Taylor

Action: 14.5 Resolution No. 15985: Transfer or Reassignment of Full-Time Faculty
Motion by Jerry Hart, second by Romualdo Medina.
Final Resolution: Motion Carries
Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Louis Wong
Absent: Steven M. Taylor

Action: 14.6 Resolution No. 15986: Part-Time Faculty
Motion by Jerry Hart, second by Romualdo Medina.
Final Resolution: Motion Carries
Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Louis Wong
Absent: Steven M. Taylor

Action: 14.7 Resolution No. 15987: Classified Confidential Service Employment - Payroll Coordinator
Motion by Jerry Hart, second by Romualdo Medina.
Final Resolution: Motion Carries
Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Louis Wong
Absent: Steven M. Taylor

Action: 14.8 Resolution No. 15988: Short-Term/Substitute Employee
Motion by Jerry Hart, second by Romualdo Medina.
Final Resolution: Motion Carries
Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Louis Wong
Absent: Steven M. Taylor

Action: 14.9 Resolution No. 15989: Short-Term/Substitute Employee
Motion by Jerry Hart, second by Romualdo Medina.
Final Resolution: Motion Carries
Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Louis Wong
Absent: Steven M. Taylor

Action: 14.10 Resolution No. 15990: Voluntary Employee Separation Incentive Program (VESIP)
Motion by Jerry Hart, second by Romualdo Medina.
Final Resolution: Motion Carries
Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Louis Wong
Absent: Steven M. Taylor

15. ADJOURNMENT
Action, Information: 15.1 Next Meeting Date & Adjournment
The meeting ADJOURNED at 8:17 p.m.
Motion by Juanita Salas, second by Rudy Cardenas.
Final Resolution: Motion Carries
Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Louis Wong
Absent: Steven M. Taylor