Imperial Valley College (IVC)
Online Sexual Harassment Awareness and Prevention Training

Welcome to the online sexual harassment training offered by Self-Insured School of California (SISC)'s Risk Management Services and IVC!

California legislation (AB 1825) requires all managers and supervisors to participate in two-hour training program every two years to prevent sexual harassment, discrimination and retaliation in the workplace. Sexual Harassment Awareness training must also be provided to newly hired employees within six months of employment.

The SISC web-based **Sexual Harassment (Non-Supervisors)** training is in compliance with state and federal training requirements, including AB 1825. This online module provides IVC employees the flexibility to receive the required training at the convenience right from your own desk. This online resource allows you to complete this training at your own pace. The module can be stopped in progress and the system will allow you to return later without having lost the work you have already done.

LOG IN INFORMATION

To access the online training, please visit the SISC website at http://siscmodules.kern.org/edoceo
In order to log in, you must follow this two step process:

Step # 1: District Log-in Information.
As you enter the website, you will see the following screen:

Login: Step 1 - District Login

District ID:	
District Password:	
	Enter

To log in, please enter the District ID and Password as provided below.
- DISTRICT ID: 63156
- DISTRIC PASSWORD: jfoun1

Step # 2: User Login
Once you have signed-in, you must create your own user ID and password. Please click on the "*Signup here*" link, create an ID and password by following the website instructions.

Note: If you have signed up previously, you may use your User ID and Password to login again. In the event you forget your user ID and/or password, please contact Human Resources at extension 6212.

SELECT & COMPLETE YOUR TRAINING

From the Required Module Menu, select the Sexual Harassment (non-supervisors), click "start" to begin the training.

Upon successful completion of your training module, please print your certificate of completion and bring a copy to the HR Department.

Thank you!