

IMPERIAL VALLEY COLLEGE
CLASSROOM VISITATION REPORT

INSTRUCTOR _____

SEMESTER: _____

Years of Teaching Experience at Imperial Valley College: _____

Subject Area: _____

Full-Time Instructor

Date of Visitation: _____

Name and Position of Evaluator: _____

Directions: Check the appropriate number for each item evaluated. Leave areas blank when no basis for evaluation has been provided during the classroom visitation. Comments should detail specific items in support of your numerical assignment.

I. Course and Subject Matter Being Taught: _____

II. Instructional Techniques Being Used: PLEASE CHECK THE APPROPRIATE BOXES

- | | | | |
|---|-------------------------------------|--------------------------------------|--|
| <input checked="" type="checkbox"/> lecture | <input type="checkbox"/> discussion | <input type="checkbox"/> audiovisual | <input type="checkbox"/> individual student assistance |
| <input type="checkbox"/> group activity | <input type="checkbox"/> laboratory | <input type="checkbox"/> combination | <input type="checkbox"/> other |

Comments: _____

III. Organization for Teaching:

A. Goals

- 1 2 3 4 5

1. Clearly defined goals
3. Some recognizable goals detected
5. No apparent goal for the session

Comments: _____

B. Planning

- 1 2 3 4 5

1. Creative planning
3. Evidence of some preparation
5. No evidence of prior preparation

Comments: _____

C. Organization of Materials

1 2 3 4 5

- 1. Clearly organized, easy to follow pattern
- 3. Discernable organizational pattern
- 5. Rambling and confusing

Comments: _____

IV. Teaching Effectiveness:

A. Subject Matter

1 2 3 4 5

- 1. Instructor demonstrates a broad knowledge of the field
- 3. Instructor demonstrates an adequate understanding of the subject
- 5. Instructor appears to be unprepared in the subject being covered

Comments: _____

B. Presentation

1 2 3 4 5

- 1. Clear, enthusiastic, well poised and direct, suitable vocabulary and voice
- 3. Generally clear and understandable, good vocabulary and voice
- 5. Inaudible, lacks enthusiasm, relies too heavily upon notes

Comments: _____

C. Motivation

1 2 3 4 5

- 1. The instructor generates a high degree of student interest
- 3. The instructor generates some student interest
- 5. The instructor impairs student interest in the subject

Comments: _____

D. Technique

1 2 3 4

- 1. Selection and use are appropriate to the objectives of the class
- 3. Selection and use do not detract from accomplishing the class objectives
- 5. Selection and use detract from accomplishing class objectives

Comments: _____

V. **Student Relationship:**

A. Student Attention and Involvement

1 2 3 4 5

- 1. Meaningful and active student involvement
- 3. Some student involvement evident
- 5. Little student involvement evident

Comments: _____

B. Attitude Toward Students

1 2 3 4 5

- 1. Seeks ways to be of assistance to students
- 3. Is helpful to students when called upon
- 5. Apparent negative attitude toward students

Comments: _____

C. Student Attitude

1 2 3 4

- 1. Excellent rapport, highly respected, excellent learning environment
- 3. Good rapport, instructor respected, good learning environment created in classroom.
- 5. Poor rapport with students in a classroom situation.

Comments: _____

Summary Comments: _____

—

Instructor

Signature

Date

Evaluator

Signature

Date

Tenure Review Chair

Signature

Date

Kathy Berry _____

Vice President for Academic Services

Signature

Date