

IMPERIAL VALLEY COLLEGE
PROGRAM REVIEW COMPLIANCE FORM AND REQUEST FOR RESOURCES

PROGRAM/DEPARTMENT Economic and Workforce Development
Non Credit

ACADEMIC YR. 2013-2014

Comprehensive Program Review



Annual Assessment



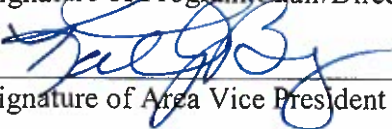
Request for Resources (check all that apply)

Please analyze your Program Review data as well as your SLO/SAO assessment findings in order to update to your Comprehensive Program Review report as needed. All changes to area needs and subsequent requests for additional resources must be reported at this time.

If your program is scheduled for a Comprehensive Program Review all forms are to be completed and submitted to the appropriate Dean/VP. If you are completing the annual Program Review Assessment only and have no changes to area needs, sign below and submit this form to appropriate Dean/VP. If your needs have changed as a result of your annual assessment of program review data, please complete the appropriate Request for Resources form(s) and submit to appropriate Dean/VP.

Signature of Program Chair/Director

Date



3.19.13

Date

Signature of Area Dean

Date



03/15/2013

Please attach the following documents to this Program Review Compliance form if you are requesting additional resources:

- ✓ Comprehensive Program Review
- ✓ Data Analysis Form
- ✓ SLO/SAO Assessments
- ✓ Request for Resources Forms



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Program Review

Org: 364, Description: Non Credit Program						
Acct Description	Fund Description	Actual (11-12)	Budgeted (11-12)	Requesting	Justification	Prio
1310 Non Credit Instruction	11001 Unrestricted - General	\$27,170.00	\$36,444.72	\$38,000.00	Non-credit instructors salaries	10
4320 Instructional Supplies and Mat	11001 Unrestricted - General	\$0.00	\$0.00	\$1,200.00	Instructional Supplies	10
4455 Copying/Printing	11001 Unrestricted - General	\$92.40	\$100.00	\$500.00	Copying/Printing	10
4460 Office Supplies	11001 Unrestricted - General	\$146.29	\$625.00	\$625.00	Office Supplies	10
5860 Postage	11001 Unrestricted - General	\$2.25	\$50.00	\$50.00	Postage	10
Totals:		\$27,410.94	\$37,219.72	\$40,375.00		

Actual Grand Total:	\$27,410.94
Budgeted Grand Total:	\$37,219.72
Requesting Grand Total:	\$40,375.00



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Program Review

Routine Operational Cost Resource Requests

ROUTINE OPERATIONAL COST NEEDS for ORG 364 - Non Credit Program AND PROGRAM 6010 - Academic Administration:								
# Goal	Goal Description	Item Name	Cost	Qty.	Prio.	New Rev.	Grouping	Total
1	3	Goal Three (Resources): The College will de	Copy/Print	\$760	1	10	Yes No	\$760
Totals:								\$760

Long Justifications:

1 The printing cost is now higher than the 11-12 fiscal year. The amount that was spent in 11-12 is not enough to cover the copy expense for 13-14. Therefore, we need an additional 400 to cover our copy expenses.

Grand Total: \$760



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Program Review Staffing Resource Requests

STAFFING NEEDS for ORG 364 - Non Credit Program AND PROGRAM 6010 - Academic Administration:								
# Goal	Goal Description	Item Name	Cost	Qty.	Prio.	New Rev.	Total	
1	1	Goal One (Institutional Mission and Effectiv	Non Credit Instruction	\$10,830	1	10	Yes No	\$10,830
Totals:							\$10,830	
Long Justifications:								
1 The increased instructional budget will allow the offering of additional non credit exercise courses for the elderly which has been discussed with Kathy Berry								

Grand Total: \$10,830