



EMS Program Advisory Committee Meeting – Unadopted Minutes (Tuesday, December 10, 2024)

Generated by Tricia Jones on Tuesday, December 10, 2024

1. Call to Order at 3:00 p.m. by Chair, Chief Joseph Bernal

A. Present in Attendance – Roll call

X	Joseph Bernal	IVC EMS Advisory Committee Chair & El Centro Fire Department, Fire Chief
X	Steve Holt	IVC EMS Program Director
	James Corbett-Detig MD	IVC EMS Advisory Committee Medical Director
	Kathy Staats, MD, FACEP	Imperial County Public Health Dept., EMS & Disaster Medicine
	Sterling Wray	Imperial County Public Health Dept., EMS Coordinator
X	David Craiglow	Imperial County Emerg. Medical Svc Agency, EMS/Disaster Preparedness Mgr
	Brandon Walls	REACH
	Mike York	Brawley Fire Department, Fire Chief
	Juan Contreras	Calexico Fire Department, Interim Fire Chief
	David Lantzer	Imperial County Fire Department, Fire Chief
	Katherine Canizales	El Centro Regional Hospital, ER & Critical Care
	Osman Valencia	Pioneer Memorial Hospital, ER & Critical Care
X	Robert Amparano	Imperial Irrigation District
X	Alejandro Ochoa	IVC P/T EMS Staff & Former Paramedic Student
X	Ezra Hallford	IVC Paramedic Student
X	Brett Houser	IVC Interim Dean of Health & Public Safety
X	Jessica Prock	IVC Administrative Assistant for Health & Public Safety
X	Tricia Jones	IVC EMS/Fire Administrative Asst II

1) **Call to Order** – by Joseph Bernal at: 3:10pm

2) **Review and Approval of Meeting Minutes** – 7/25/23

- **Review of Minutes** - Steve Holt presents the review of the previous minutes.
- **Approval of Minutes**
 - Motion approved: By Robert Amparano
 - Second the motion: By David Craiglow
 - Motion carried

3) **Program Goals and Learning Objectives** –

Steve reports:

- Review/Endorse CAAHELP 2023 Mandated Guidelines (Standard III. – Appendix G
- CoAEMSP standard and minimum expectations. Additional Program Goals.
As presented in the Student Competency Matrix Power Point

Type of Program Goals:	# of Calls Minimum Expectations
Cardiac Arrest (chest pain) (1-simulation permitted)	3
Pediatric	15
Adults	30
Geriatric	9
Trauma	9
Psychiatric	6
OB Regular/Complicated/Distressed (Simulation permitted)	2
Cardiac Pathology (abdominal pain - tracker)	6
Medical Neurological Pathology (Stroke, Seizure) ----- (Simulation permitted ??)	12

- 4) **Review /Endorse program's minimum numbers of patient skills and contacts** – CAAHEP Standard III C.2. Approve SMC Student Minimum Competencies Sheets.

Review program's minimum numbers of patient skills and contacts – CAAHEP Standard III C.2. Approve SMC Student Minimum Competencies Sheets.

SKILLS (*w/ Astrick – can be completely simulated)	# of Calls Minimum Expectations
IV (Critical & Field)	25
*IV fusion medication	2
*IV Drip,	10
*IVN-9 injections	2

Run scenarios on Cardia Arrest before field. As in (Table#4) Field Experience/Capstone – **cannot be simulated.**

As per California regulations:

- ACLS = team lead with a minimum of 20 documented calls and must include at least 15 Advanced Life Support (ALS) patient contacts, where the student performs one or more ALS Skills (excluding cardiac monitoring and CPR)

Endorse program's minimum numbers of patient skills and contacts – CAAHEP Standard III C.2. Approve SMC Student Minimum Competencies Sheets.

- Motion approved: By David Craiglow
- Second motion: By Alejandro Ochoa
- Motion carried

- 5) **Annual Reports and Outcomes** – Preliminary Results in CoAEMSP findings from SITE Visit
Steve reports: on last cohort 2022

- 19 – Graduates
- 76 – Retention (7 are required)
- 89.5% - NREMT
- 89 – Positive placement

- 6) **Other Assessment Results** – Go Over Resource Assessment Matrix RAM Results
Steve Reports: Current Graduates on December 12, 2024

- 12 – Graduates
- 70.4% – Retention
- (Pending) – NREMT as program is not over
- (Pending) – Positive placement

- 7) **Clinical and Capstone Field Internship Effectiveness/Challenges** - Discuss current Cohort. Results in Field.

2024 Cohort – 12 students

- 12- Completed clinicals in the hospital (ER, ICU, OR) all passed interships
- 12 - Field
 - 9 - Completely done
 - 3 - still to complete one more shift

8) Program Changes - Joe Bernal will be conducting his first meeting as Chairperson. Discuss Possible changes in IVC Paramedic Program

- Add more lab hours (clinical & field)
- Motioned by: Joseph Bernal to increase the lab hours for clinical and field

9) Substantive Changes - Program Status with CAAHEP.

10) Strength/Weaknesses - Instructional versus Administrative

- **Instructional** – Felt they are near perfect
- **Administrative** – Coordinator holding the EMS Advisory committee meetings.

11) Plan for Improvement - Group discussion

- Steve – IVC advisory Committee to meet at the minimum once a year; unless an urgent matter arises, we can call a EMS Advisory Committee Meeting.

12) Next Meeting Date – July 2025

13) Adjournment - by Chief Joseph Bernal at 3:41 pm

Advisory Committee Meeting Minutes Paramedic Program

See last page for the purpose of the program's Advisory Committee, including a description and list of responsibilities.

PROGRAM SPONSOR:	Imperial Valley College		
CoAEMSP PROGRAM NUMBER:	600134	DATE, TIME, + LOCATION OF MEETING:	December 10, 2024, 3:00 PM, Room 3204
CHAIR OF THE ADVISORY COMMITTEE: ¹	Joseph Bernal, Chief of El Centro Fire		
ATTENDANCE			
Community of Interest	Name(s) <i>List all members. Multiple members may be listed in the same category.</i>	Present – Place an ‘x’ for each person present	Agency/Organization
Physician(s) <i>(may be fulfilled by Medical Director)</i>	James Corbett-Detig, MD	X	IVC - EMS Medical Director
Employer(s) of Graduates Representative(s)	Mike York, Chief		Brawley Fire Department
	Juan Contreras, Interim Chief		Calexico Fire Department
	David Lantzer, Chief		Imperial County Fire Department
	Brandon Walls		Reach
Agencies	Kathy Staats, MD, FACEP		Imperial County Health Department
	David Craiglow	X	Imperial County Health Department
	Sterling Wray		Imperial County Health Department
Public Member(s)	Robert Amparano	X	Imperial Irrigation District
Clinical and Capstone Field Internship Representative(s)	Katherine Canizales		El Centro Regional Hospital
	Osman Valencia		Pioneer Memorial Hospital
	Nicole Casteneda		Pioneer Memorial Hospital

¹ The chair should not be employed by the sponsor of the program. The Advisory Committee is *advising* the program.

Community of Interest	Name(s) <i>List all members. Multiple members may be listed in the same category.</i>	Present – Place an 'x' for each person present	Agency/Organization
Faculty ²	Steve Holt	X	IVC, EMS Program Coordinator
	Tricia Jones	X	IVC, Administrative Asst II
Sponsor Administration ²	Brett Houser	X	IVC, Interim Dean of Health & Public Safety
Student(s) (current)	Ezra Hallford	X	
Graduate(s)	Alejandro Ochoa	X	
Program Director, <i>ex officio, non-voting member</i>	Steve Holt		Imperial Valley College
Medical Director, <i>ex officio, non-voting member</i>	James Corbett-Detig, MD		IVC – EMS Medical Director
Other			
³			

² Faculty and administration are ex-officio members.

³ Add rows for multiple members of the same community of interest

If the program has additional named communities of interest, list the community of interest and the name(s) that represent each.

EMS Advisory Committee

Wednesday, December 10, 2024 at 1500-1600 (3pm-4pm)

Sign-in Sheet

	Name	Agency	Contact Phone	&	Email	Signature
1	Chief Joseph Bernal (CHAIR)	El Centro Fire Department	Office: 760-337-4530 & Cell:		jbernal@cityofelcentro.org	
2	Dr. James Corbett-Detig MD	IVC - EMS Medical Director & Pioneer Memorial Hospital	Office: & Cell:		jcdmd8S@gmail.com	
3	Chief Mike York	Brawley Fire Department	Office: 760-344-1234 & Cell:		mlfark@brawley.ca.gov	
4	Juan Contreras	Calexico Fire Department	Office: 760-768-2150 & Cell:		jcontreras@calexico.ca.gov	
5	Katherine Canizales	El Centro Regional	Office: 760-427-6236 & Cell:		Kathrane.canizales.imperial.edu	
6	Robert Amparano	Imperial Irrigation District	Office: & Cell: 71, u-ft, j-Go'-I(o		11ram11arano@IID.com	p-y.1
7	Kathy Staats, MD, FACEP	EMS & Disaster Medicine Imperial	Office: & Cell:		katherinestaats@co.imperial.ca.us	
8	David Craiglow	County Medical Director EMS Disaster Preparedness Mgr Imperial County Emergency Med Svc	Office: 442-265-1364 & Cell:		davidcraiglow@co.imperial.ca.us	
9	Sterling Wray	EMS Division at Imperial County	Office: & Cell:		sterlingwray@co.imperial.ca.us	
10	Osman Valencia	Pioneer Memorial Hospital	Office: & Cell:		ovalencia@11mhd.org	
11	Nicole Casteneda	Pioneer Memorial Hospital	Office: & Cell:		ncasteneda@11mhd.org	
12	Brandon Walls	American Medical Response	Office: & Cell:		brandon.walls@amr.net	
13	David Lantzer	Imperial County Fire, Heber	Office: 442-265-6000 & Cell: 760-996-6703		dlantzer@county.imperial.ca.gov	
STAFF:						
1	Brett Houser	Interim Dean of Health & Public Safety			brett.houser@imperial.edu	
2	Steve Holt	EMS Program Coordinator			steve.holt@imperial.edu	

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