

Imperial Valley College
EMS Advisory Committee Meeting
UNADOPTED MINUTES

Tuesday, 7/25/23
Room 3204; IVC Bldg. 3200
1500-1600 (3:00pm-4:00pm)

X	Cedric Cesena	IVC EMS Advisory Committee Chair
X	Steve Holt	IVC EMS Program Director
X (zoom)	James Corbett-Detig MD	IVC EMS Advisory Committee Medical Director
X (zoom)	Kathy Staats, MD, FACEP	Imperial County Public Health Dept., EMS & Disaster Medicine
	Rosyo Ramirez	Imperial County Public Health Dept., Deputy Director
	James Pintus	Imperial County Public Health Dept., EMS Coordinator
X	David Craiglow	Imperial County Emerg. Medical Svc Agency, EMS/Disaster Preparedness Mgr
	Brandon Walls	REACH
X	Alex Ochoa	REACH
	Mike York	Brawley Fire Department, Fire Chief
	Diego Favila	Calexico Fire Department, Fire Chief
X	Joseph Bernal	El Centro Fire Department, Fire Chief
X	Alfredo Estrada Jr.	Imperial County Fire Dept., Retire Fire Chief
	Robert Malek	Imperial County Fire Dept. – Imperial; Deputy Chief Fire Marshall
X	Sal Flores	Imperial County Fire Dept. – Heber; Deputy Chief
X	Kathrine Canizales	El Centro Regional Hospital, ER & Critical Care
X	Oscar Garcia	Pioneer Memorial Hospital, ER & Critical Care
X	Robert Amparano	Imperial Irrigation District
X	Alex Ochoa	IVC P/T EMS Staff &
X	Michael Gonzalez	IVC EMS Paramedic Student
X	Gail Warner	IVC Dean of Health & Public Safety
X	Jessica Prock	IVC Administrative Assistant for Health & Public Safety
X	Tricia Jones	IVC EMS/Fire Staff Support

- 1) **Call to Order** – by Cedric Cesena at 15:07 (Motion for a new Chair, as Cedric is backing down due to accepting a position as City Manager of El Centro)
- 2) **Review and Approval of Unadopted Meeting Minutes – 5/10/22**
 - **Review of Minutes** - Steve Holt presents the review of the previous minutes.
 - **Approval of Minutes**
 - Motion approved: Cedric Cesena
 - Second the motion: Alex Ochoa
 - Passed – Motion carry
- 3) **Program Goals and Learning Objectives** – Review/Endorse CAAHEP Standard III. C Minimum Expectations. Additional Program Goals.

4) Review /Endorse program's New Paramedic Course for 2023-2024 Cohort

(16 action – 2 returning)

- Motion approved: Kathrine S.
- Second motion: Alex Ochoa
- Passed – Motion carry

5) Annual Reports and Outcomes – Announce delivery of Graduate/Employer Surveys

- 83% Retention
- 73% NREMT
- 80% Job placement
- % Pass Written

6) Other Assessment Results – Resource Assessment –2021-2022 cohort = By Steve Holt

- 92% NREMT

7) Clinical and Capstone Field Internship Effectiveness/Challenges

- 2021-2022 more field experience 2022
- Live intubations (1 live, 2 per student)
- Clinical Agencies
 - PMH - Oscar Garcia
 - ECMRC - Kathy Canizales
 - AMR - Alex Ochoa & Brandon Walls
 - EC Fire
 - County Fire
- When scheduling Clinicals:
 - Pediatric Experience = Suggestion: Switch Summer to Pediatric hours through November; organize with Nursing
 - AMR – Currently shifting to 12-hr shifts
 - Calxico – 24-hr shifts

8) Program Changes

- New Book/ EMPT Released 2 weeks ago
- Sal suggested: Skill sheets for county requirements; verify with David Craiglow for Steve's room

9) Substantive Changes - Program Status with CAAHEP.

- Next Site Visit – Spring 2024
- Jan-Feb 2024 next pre-site visit CoAEMPS

10) Strength/Weaknesses

- Strength =
- Weakness = Clinical time (ECMRC, PMH, AMR, Calxico Fire)

11) Plan for Improvement

- Alex – Application

12) Next Meeting Date - TBA

- Jan – Feb 2024

*G2 – Western Program = shut down for 2yrs (David to verify)

*Chair Volunteer = Chief Joseph Bernal

Vote motion to appoint – Joesph Bernal, EMS Advisory Committee Chair

Motion: Cedric Cesena
Second the motion: Alex Ochoa
Passed – Motion carry

13) Adjournment = by Cedric Cesena



Credible education
through accreditation

Advisory Committee Meeting Minutes

SPONSOR / INSTITUTION NAME:	Imperial Valley College		
CoAEMSP PROGRAM NUMBER:	600134	DATE, TIME, + LOCATION OF MEETING:	5/10/22 ZOOM
CHAIR OF THE ADVISORY COMMITTEE:	Cedric Cesena – El Centro Fire Chief		
ATTENDANCE			
Community of Interest	Name(s) – List all members. Multiple members may be listed in a single category.	Present	Agency/Organization
Physician(s) may be fulfilled by Medical Director	James Corbett-Detig	Yes	Imperial Valley College
Employer(s) of Graduates Representative	Brandon Walls	Yes	AMR Ambulance Regional Manager
Key Governmental Official(s)	Rosyo Ramirez Ryan Kelley	Yes No	Imperial County Public Health Department Deputy Director Imperial County Supervisor
Police and Fire Services	Cedric Cesena	Yes	El Centro Fire Chief
Public Member(s)	Robert Amparano	Yes	Imperial Irrigation District
Hospital / Clinical Representative(s)	Oscar Garcia Sr. Kathy Canizales	Yes Yes	Pioneers Memorial Healthcare District El Centro Regional Medical Center
Other			
Faculty ex officio, non-voting member,	Alex Ochoa	Yes	Imperial Valley College
Sponsor Administration, ex officio, non-voting member	Gail Warner		Dean Of Health and Public Safety. Imperial Valley College
Current Student	Michael Gonzalez	Yes	NAF El Centro Federal Fire Department
Graduate	Michael York	Yes	Brawley Fire Chief
Program Director ex officio, non-voting member	Steven Holt	Yes	IVC

Medical Director <i>ex officio, non-voting member</i>		James Corbett-Detig MD		Yes	IVC	
	Agenda Item	Acted	Discussion	Action Required	Lead	Goal Date
1.	Call to Order	Yes	Good Audiovisual Confirmed. Steve Holt announces that Cedric Cesena is now the IVC Advisory Committee Chair Person. Cedric Cesena Calls for order at 1504	Change our paperwork to reflect the new Chairperson	Cedric Cesena	6/1/2023
2.	Review and Approval of Meeting Minutes	Yes	The group reviewed the minutes for the last committee meeting 10/24/20.	The committee was concerned that it has been so long since last meeting. The committee stated we must have a meeting at least once a year. Motion to approve- Mike York. Second Kathy Staats.	Cedric Cesena	Next meeting by 5/10/23
3.	Program Goals & Learning Objectives [CAAHEP Standard II.C. Minimum Expectation] ☐ Endorse the language <i>verbatim</i> for the Minimum Expectation <i>"To prepare competent entry-level Paramedics in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains with or without exit points at the Advanced Emergency Medical Technician and/or Emergency Medical Technician, and/or Emergency Medical Responder levels."</i> ☐ Establish / review any additional program goals ¹	Yes	The committee endorsed the Minimum Expectations language. Steve Holt confirmed that this language is a requirement of CAAHEP. It is IVC's ultimate program goal. It is published in the IVC catalog	Continue to publish. Motion to Approve Oscar Garcia. Second Brandon Walls	Steve Holt	5/10/22

¹ Additional program goals are not required by the CAAHEP Standards. If additional program goals are established, then the program must measure them.

	Agenda Item	Acted	Discussion	Action Required	Lead	Goal Date
4.	Review and endorse the program's required minimum numbers of patient/skill contacts for each of the required patients and conditions [CAAHEP Standard III.C.2. Curriculum] ☐ Appendix G: Student Minimum Competency Matrix (<i>effective July 1, 2019</i>)	Yes	Steve Holt Presented the IVC 2021-2022 Program Minimum numbers based off Appendix G. 522 LIVE Field Hours 166 LIVE Clinical Hours 30 Team Leads 40 ALS Contacts Steve Holt stated that some changes had been made to the numbers. Students would be required to do 30 Team Leads instead of the minimum 20. The committee discussed LIVE intubations. Oscar Garcia and Dr Corbett stated they had met with OR/Surgery and students were welcome again. We would be requiring 1 LIVE intubation per student once again. Some committee members were concerned.	The committee voted to endorse the Minimum Competency Numbers for the 2021-2022 cohort. Simulations may need to replace some of the clinical expectation. The pediatric departments at both hospitals are very slow since COVID. Motion to approve by Dr Staats. Second – Brandon Walls	Steve Holt Dr Corbett	6/1/22
5.	Annual Report and Outcomes [CAAHEP Standard IV.B. Outcomes] ☐ Graduate Surveys ☐ Employer Surveys ☐ Resources Assessment Matrix ☐ Thresholds/Outcomes	Yes	Steve Holt stated that many of the employer/ graduate surveys were not returned. No RAM was presented to the committee. Steve Holt showed a copy of the annual report for the 2019-2020 cohort Retention-81% Positive Placement 100% Cognitive exam Results – 69% Psychomotor exam -100%	Surveys could be resent. Steve Holt that the 69% did not meet the 70% requirement for the 3 thresholds. The annual report would need to look for solutions. Most of the medical emergencies and EMS OPS lectures were taught	Steve Holt Resend surveys	11/12/22

	Agenda Item	Acted	Discussion	Action Required	Lead	Goal Date
				on ZOOM or prerecorded. The current 2021-2022 cohort has been 100% LIVE.		
6.	Other Assessment Results [CAAHEP Standard III.D. Resource Assessment] ☐ Long-Range Planning ☐ Student ☐ Faculty ☐ Program ☐ Other	Yes	The 2021-2022 cohort started with 27 students. The most in the last 20 years		Steve Holt	12/12/22
7.	Discuss challenges to the effectiveness of clinical and capstone field internship <i>This may include the impediments to attaining or retaining affiliates</i>	Yes	A long discussion was had about the 2019-2020 cohort. How much of the current 2021-2022 cohort was taught ONLINE or used Simulations instead of Clinical/Field. Steve Holt acted that this course has been 100% LIVE so far. Clinical/Field expected to be 100% LIVE. There are currently 20 students going in to clinical/Field. The committee is concerned about on time graduation	The group stated that IVC should consider starting the Field Portion earlier due to the lack of preceptors	Steve Holt	12/12/22
8.	Program Changes (possible changes) ☐ Course changes ☐ Preceptor changes ☐ Clinical and field ☐ Curriculum ○ Content ○ Sequencing	Yes	Already back to 100% LIVE classes. Going Back to both hospitals Allow some class time for Clinical Simulations for things like complicated OB or NICU/PEDS Cases	Current student Michael Gonzalez said he much prefers LIVE classes for Paramedic		12/12/22

	Agenda Item	Acted	Discussion	Action Required	Lead	Goal Date
9.	Substantive Change (<i>possible changes</i>) [CAAHEP Standard V.E. Substantive Change] ☐ Program Status ☐ Sponsorship ☐ Sponsor Administrator Personnel ☐ Program Personnel ☐ Addition of Distance Education ☐ Addition of Satellite Program	Yes	New President – Lennor Johnson New Dean of Public Safety – Gail Warner	Welcome Gail	Steve Holt	5/10/22
10.	Other Identified Strengths	Yes	Paramedic students will have the opportunity to be the Team Leader 100% of the time for their Capstone Internship		Steve Holt	12/12/22
11.	Other Identified Opportunities	No				
12.	Other Identified Threats	Yes	Both Hospitals are in a financial crisis since COVID		Oscar Garica	
13.	Other Identified Weaknesses	Yes	Part Time program Director. Faculty is weak in understanding fisdap and skills tracking		Steve Holt	
14.	Action Plan for Improvement	Yes	IVC faculty need more training in accreditation matters and equipment technology. WE have expensive equipment that is grossly underutilized.	Partner up with IVC nursing to schedule more high fidelity simulations	Steve Holt	
15.	Other Business	No				
16.	Next Meeting(s)	Yes	5/10/23 before the 2023-2024 cohort begins		Cedric Cesena	
17.	Adjourn	Yes				

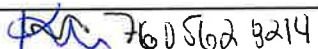
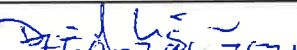
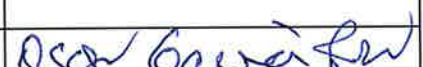
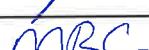
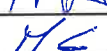
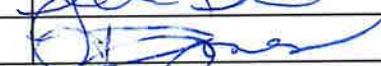
Minutes prepared by Steve Holt

Date 6/25/22

Minutes approved by Cedric Cesena

Date 6/25/22

EMS ADVISORY COMMITTEE MEETING
Tuesday, 7/25/23 at 1500-1600 or 3pm-4pm
Sign-in Sheet

	Name	Agency	Contact Phone/cell phone	Email	Signature
1	Interim Chief Cedric Cesena	El Centro Fire Department		ccesena@cityofelcentro.org	
2	Dr. James Corbett-Detig MD	IVC - EMS Medical Director & Pioneer Memorial Hospital		icdmd85@gmail.com (Zoom)	-
3	Chief Mike York	Brawley Fire Department		myork@brawley.ca.gov	
4	Chief Diego Favila	Calexico Fire Department		dfavila@calexico.ca.gov	
5	Judy Cruz	El Centro Regional		judy.cruz@imperial.edu	
6	Katherine Canizales	El Centro Regional	 760 562 9214	Kathrane.canizales.imperial.edu	
7	Robert Amparano	IID	260-427-6236	pramparano@IID.com	
8	Kathy Staats, MD, FACEP	EMS & Disaster Medicine Imperial County Medical Director		katherinestaats@co.imperial.ca.us (Zoom)	
9	Rosyo Ramirez	Deputy Director Community Health Div. Imperial County		Rosyoramirez@co.imperial.ca.us ; www.icphd.org	
10	David Craiglow	EMS Disaster Preparedness Mgr Imperial County Emergency Med Svc	 760-741-7571	davidcreiglow@co.imperial.ca.us	
11	James Pintus	EMS Division at Imperial County		jamespintus@co.imperial.ca.us	
12	Oscar Garcia	Pioneer Memorial Hospital		ogarcia@pmhd.org	
13	Brandon Walls	American Medical Response		brandon.walls@amr.net	
14	Alejandro Ochoa	American Medical Response		alex.ochoa@imperial.edu	
15	Chief Joseph Bernal	El Centro Fire Department	 760 554 5269	jbernal@cityofelcentro.org	
16	Chief Alfredo Estrada Jr.	Imperial County Fire, Heber		alfredoestradajr@county.imperial.ca.gov	
17	Chief Sal Flores	Imperial County Fire, Heber		salvadorflores@county.imperial.ca.gov	
18	Chief Malek	Imperial County Fire, Heber		robertmalek@county.imperial.ca.gov	
19	Megan Cox	EMS Student - Present	619.248 9163		
20	Michael Gonzalez	EMS Student - Former Graduate	 Michael Gonzalez / 260-768 7201		
21	STAFF:				
22	Gail Warner	Dean of Health & Public Safety	907 360 3227	gail.warner@imperial.edu	
23	Steve Holt	EMS Coordinator/Director		steve.holt@imperial.edu	
24	Jessica Prock	Administrative Assistant		jessica.prock@imperial.edu	
25	Tricia Jones	AHA, EMS, FIRE		tricia.jones@imperial.edu	

Imperial Valley College
EMS Advisory Committee Meeting
Minutes

5/10/22 – ZOOM – 1500-1600

Committee Chair – Cedric Cesena

Program Director/Presenter – Steven Holt

Program Medical Director – James Corbett-Detig MD

X	Cedric Cesena	IVC EMS Advisory Committee Chair El Centro Fire Department, Interim Chief
X	Steve Holt	IVC EMS Director
X	James Corbett-Detig	IVC EMS Advisory Committee Medical Director
X	Kathy Staats, MD	Imperial County Public Health Dept., EMS & Disaster Medicine
X	Rosyo Ramirez	Imperial County Public Health Dept., Deputy Director
X	Oscar Garcia	Pioneer Memorial Hospital, ER & Critical Care
X	Judy Cruz	El Centro Regional Hospital,
X	Brandon Walls	REACH
X	Mike York	Brawley Fire Department, Fire Chief
X	Robert Amparano	Imperial Irrigation District
X	Michael Gonzalez	IVC Paramedic Student
X	Gail Warner	IVC Dean of Health & Public Safety
	Jessica Prock	IVC Administrative Assistant for Health & Public Safety
X	Tricia Jones	IVC EMS/Fire Staff Support

1) Call to Order – at 1504 by Cedric Cesena

2) Review and Approval of Meeting Minutes –

- **Review of Minutes** = by Steve Holt presents the review of the previous minutes.
- **Approval of Minutes** = by Mike York, motion to approve minutes; Kathy Staats, second the motion.

3) Program Goals and Learning Objectives – Review/Endorse CAAHEP Standard III.C Minimum Expectations. Additional Program Goals.

- 48 hours = ride along
- 12 hrs shifts

4) Review /Endorse program's minimum numbers patient skills and contacts – CAAHEP Standard III C.2. New Appendix G and IVC Minimum Goal Sets

- During Covid =522 hours Ambulance / 142 hours in the hospital / Zero live intubation
- Discussion and feedback on intubation, California and accrediting that the ALS contact, which is an IV an IV attempt.

- 30 team leads the minimum for the nation is 20 so I don't know we all got 40 team leads last time
- They are accepting five practices with mannequin integrations as industry contributions. Mike York, Brandon Walls, Dr. Staats pushes to get practice with for live intubation (ER) as much as possible, but complete five between both categories. would like to see super galactic which is better.
- Judy Cruz, ECRMC is open to practice
- Cedric Cesena - motion out for both in which we will be changing the skills and interventions live intimations from zero to one and decreasing the team lead roles to 14 vs 30.
 - Motion approved – Kathy Staats
 - Second motion – Brandon Walls

5) Annual Reports and Outcomes – Announce delivery of Graduate/Employer Surveys.

6) Other Assessment Results – Resource Assessment –2019-2020 cohort = **By Steve Holt**

- The last cohort currently we're in the 21 to 22 cohort but in our 2019 to 20 cohort outcomes, we had 13 graduates retention rate of 81%, by the way the standard set forth by K have is 70% in each category.
- The retention rate was at one positive job placement 100%.
- All of our graduates were able to pass the psycho-motor exam which involved you knowing a national registry representative coming to IDC.

7) Clinical and Capstone Field Internship Effectiveness/Challenges.

- Prep presenters = (9) AMR & (2) Callexico (6) Reach for 13 students

8) Program Changes

9) Substantive Changes - Program Status with CAAHEP.

10) Strength/Weaknesses –

11) Plan for Improvement – faculty needs more training I bought \$20,000 worth of new equipment

12) Next Meeting Date - TBA

13) Adjournment = at 1624 by Cedric Cesena



Credible education
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Advisory Committee Meeting Minutes

SPONSOR / INSTITUTION NAME:	Imperial Valley College		
CoAEMSP PROGRAM NUMBER:	600134	DATE, TIME, + LOCATION OF MEETING:	5/10/22 ZOOM
CHAIR OF THE ADVISORY COMMITTEE:	Cedric Cesena – El Centro Fire Chief		

ATTENDANCE

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Other			
Faculty <i>ex officio, non-voting member,</i>	Alex Ochoa	Yes	Imperial Valley College
Sponsor Administration, <i>ex officio, non-voting member</i>	Gail Warner		Dean Of Health and Public Safety. Imperial Valley College
Current Student	Michael Gonzalez	Yes	NAF El Centro Federal Fire Department
Graduate	Michael York	Yes	Brawley Fire Chief
Program Director <i>ex officio, non-voting member</i>	Steven Holt	Yes	IVC

Medical Director <i>ex officio, non-voting member</i>		James Corbett-Detig MD		Yes	IVC		
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10.	Other Identified Strengths	Yes	Paramedic students will have the opportunity to be the Team Leader 100% of the time for their Capstone Internship		Steve Holt	12/12/22
11.	Other Identified Opportunities	No				
12.	Other Identified Threats	Yes	Both Hospitals are in a financial crisis since COVID		Oscar Garica	
13.	Other Identified Weaknesses	Yes	Part Time program Director. Faculty is weak in understanding fisdap and skills tracking		Steve Holt	
14.	Action Plan for Improvement	Yes	IVC faculty need more training in accreditation matters and equipment technology. WE have expensive equipment that is grossly underutilized.	Partner up with IVC nursing to schedule more high fidelity simulations	Steve Holt	
15.	Other Business	No				
16.	Next Meeting(s)	Yes	5/10/23 before the 2023-2024 cohort begins		Cedric Cesena	
17.	Adjourn	Yes				

Date 6/25/22

Date 6/25/22