

IVC Nursing Department Meeting Minutes - 09-14-20 @ 3:30pm

Attending:

Assoc. Dean	Roberta Webster	
RN1	Rosalba Jepson	
RN2	Terrie Sullivan	
RN3	Celeste Armenta	
RN4	Cristal Mora	Julie Kunath
VN		
Sims Coord	Daniel Ortiz	
Nsg Counselors	Stella Orfanos-Woo	Tanya Dorsey
Office Staff	Beatriz Trillas	Computer Lab/Sims: Rebeca Solache
Recording	Analisa Veliz	

Minutes Review – 8/24/20, no changes

Administrative Reports / Mission / Values:

- **Attendance and Census Rosters:** Attendance rosters need to be submitted to Academic Services in a timely manner. Daily attendance need to be kept track of and all hours need to be correct and match the hours stated in the catalog. Census rosters need to be submitted before the submission date stated on each roster. Attendance rosters are submitted to Martha Navarro or Gabriel Gonzalez in Academic Services. Census rosters are submitted to David Poor in Admission & Records.
- **COVID-19 update:** No current updates, the college still remains at Level 2. Spring 2021 will also be online just like it is now during Fall 2020. Courses totally online will need to have a DE addendum by December 2020. This does not affect nursing since courses are hybrid. AHP 100 and Nurs 100 already have a DE addendum in place. Nursing 109/123 may need to have a DE addendum, Roberta asked Julie to look into that concern.
- **New Dean:** Dr. Price has resigned; his last day will be on October 2nd. Nursing and Allied Health will be temporarily under Efrain Silva, Dean of Economic Workforce & Development. The position for Dean of Health and Public Safety is currently advertised on the IVC website.
- **BRN:** AB 2288, Low. Nursing programs: state of emergency bill (approval of 50% clinical via sims only with waiver from NEC) will be in effect until the end of the 2020-21 academic year (bill can be viewed at the following link: https://leginfo.legislature.ca.gov/faces/billTextClient.xhtml?bill_id=201920200AB2288). Roberta will need to request a waiver from Dr. Wayne Boyer, NEC, for OB/Peds each semester.
- **Emergency re-entry policy:** Nursing students currently seeking to re-enter/remediate were sent an email on the procedure as stated in the Student Handbook. Due to COVID re-entry into to Fall 2020 and Spring 2021 will be delayed due to limited resources for students to remediate. Roberta asked instructors for any ideas on what can be done to remediate students. Cristal suggested maybe using the hospital or central simulation site but Roberta stated that would be a liability for the hospital since these students are not considered current nursing students. There are many colleges in the same situation, College of the Desert has shut down its Nursing program completely for the academic year affecting all students enrolled. Terrie made a suggestion to reword the emergency re-entry policy and post it to the nursing website as an addendum for all to see. In the meantime, Roberta will be working on a proposal for re-entry.

- **Remediation:** Roberta stated that our current remediation plan needs to be stronger and more specific. This is not for re-entry but for remediation while in the program. For example, if a student is doing poorly and they are put on a remediation plan the instructor needs to show retention and that the student was retained. Roberta suggested a general remediation packet be put together that can be used for students not doing well academically or in skills. Danny had a couple of items for each semester using the Vsims that he will be testing with scenarios for the students to work on. Vsims will only be used for clinical time. Terrie mentioned that she received additional Vsims codes for Med Surg and sent the codes to Cristal and Celeste for their use.

Program Performance, Outcomes, and Evaluation:

- **RN Spring 2021 admission:** Roberta asked the faculty for suggestions on how many students should be admitted to the Spring 2021 RN program. All faculty were in agreement that 30 students would not work due to the current situation/restrictions. Rosalba mentioned that 15 students are currently working out fine. The faculty suggested that 18 students be admitted. Roberta will decide how many students will be accepted into the VN program.
- **Student Handbook:** The 2020-21 student handbook will need to be revised. Julie and Cristal will be working on revisions for the RN and VN handbook.
- **Med Math Policy:** Terrie discussed the current issue with the Med Math policy in the student handbook. She stated that it needs to be more clarified with more examples provided. The Med Math policy can be found on page 21 and states the following (yellow highlight is currently in handbook; green highlight are suggested examples to add):

Nursing Student Handbook - pg. 21

7. Calculating pediatric dosage calculation

- Never round up. Example: 15.95 would be 15.9 and not 16.

CORRECTION:

Examples:

- 15.95 mL would be 15.9 mL
- 0.757 mL would be 0.75 mL
- 15.978 mg would be 15.97 mg

All semesters need to be in agreement with how the policy is worded. Roberta stated that we have to stick to the Nursing 100 guidelines since that is taught first before entering the nursing program. Celeste suggested that it be left as it is currently in the handbook (yellow highlight). Faculty was in agreement to leave it as is. Roberta proposed to change the current policy of taking the med math exam every semester to taking it every course. For example, 2nd semester would take the exam in Nurs 127 and 128. Danny mentioned that the hospitals had expressed concerns about the students and med math and suggested more rigorous med math exams and calculations. Faculty was in agreement of offering the med math exam every course.

- **Behavioral Contract:** Tabled for next meeting.
- **ATI:** Terrie discussed concerns about ATI not being used to its potential by the students. She asked the faculty if they want to continue using ATI or go back to using the Point. The ATI contract will be expiring in 2021 so faculty

will need to decide what will be used. Roberta stated that if we decide to not continue with ATI another product will have to replace it like Kaplan or HESI according to the BRN. She also mentioned that it was recently discussed in a Dean's Council meeting that products required for students to pay extra and not identified in the course syllabus is apparently illegal. Faculty need to research and decide if ATI will continue to be used as is or whether to go back to the way it was used before, only offering the testing portion. Terrie suggested to keep ATI but only the testing portion and get rid of the rest of it. Roberta and Cristal will make an appointment to speak to John Brooks of ATI to further discuss options.

- **Skills:** Tabled for next meeting.
- **Clinical Evals:** It was suggested to add a column with N/I (needs improvement) on the clinical evaluation form for students. Faculty was in agreement to add the new column.

Program Curriculum, Resources, and Institutional Commitment:

- **ACEN committee:** The committee met on Saturday, Sept. 12th and went through all the standards. Carmen emailed the faculty and let them know what standards they were assigned to work on.

Meeting Adjourned: 5:05pm